Process to Apply for Centralized Admissions MBBS / BDS 2024-25 NUMS Affiliated & Armed Forces Administered Attached Medical & Dental Colleges

How to Apply:

Registration Form for MBBS/BDS 2024-25 NUMS Affiliated & Armed Forces Administered Attached Medical & Dental Colleges shall be filled online.

1. **Applying with MDCAT (NUMS) - 2024:**

   Click on Login and use the same CNIC/B Form/NICOP/Passport Number and Password as with which candidate registered for MDCAT (NUMS)-2024 (Held on Sunday, 01 September 2024).

2. **Applying with MCAT (USA) / UCAT (UK):**

   Applicants who want to apply on the basis of MCAT (USA) /UCAT (UK) for foreign seat will have to sign up on Online Admission Portal to process the application.

   - Click on the Signup for first time registration
     1. Enter your full name (as per SSC/O level / 10th Grade Certificate).
     2. Enter your active/functional email address.
     3. Set Your Password & Retype it **(Note: keep your password save with you)**
     4. Enter captcha
     5. Click on **Register/Signup**
     6. After registration, Login with the same credentials to apply based on MCAT/UCAT only.

Application Steps:

Online Registration application is consist into 6 Steps after successfully login.

- *Step 1:* **Profile Information:** Some Profile information will be auto-picked from already saved information given at the time of submitting application for MDCAT-(NUMS) 2024. However, below mentioned information have to filled as per the requirement

  - Father/Guardian Name
  - Father/Guardian CNIC/NICOP/Passport Number & Upload image
  - Father/Guardian Occupation/Designation
  - Father/Guardian Annual Income
  - Father/Guardian Contact Information
  - Father/Guardian Email address
  - Mother Occupation & Annual Income
  - Demographics (Religion, Domicile, Province, Place of Birth)
    Important: Only Baluchistan Domicile candidates are eligible to apply for Baluchistan Category seat under Quetta Institute of Medical Sciences (QIMS).

Note: Those candidates who registered based on MCAT/UCAT will be required to fill the complete form as per the given format and click "SAVE".

- *Step 2:* **Test Information:** Test information of MDCAT-(NUMS) 2024 will be auto-fetched. However, for MCAT/UCAT candidate will be required to enter his/her Roll number along with total and obtained marks, upload result card and click "SAVE".

- *Step 3:* **Academic Information:** Complete the Academic information and upload the required documents.

- *Step 4:* **Choose Category of seat & College Preference** (Open merit / foreign seat): At this stage candidate will be able to apply for open merit / foreign seat based on eligibility criteria. MBBS and BDS programs will be available on passing criteria of MDCAT (NUMS)-2024 /MCAT/UCAT.

  - o **Open Merit Seat (MBBS/BDS):** Applicants are required to apply for MBBS first and then BDS program Radio Button to apply for NUMS Affiliated & attached colleges.

  Note: Candidate will set the preference for all affiliated colleges by clicking on the college name, however attached colleges will be auto selected.

  After successful selection of affiliated colleges, Click "SAVE PREFERENCES" and move to the next step.

  IMP: Dual National/Overseas Pakistani can also apply for Open Merit seat (MBBS/BDS)

  - o **Foreign Seat (MBBS/BDS):** Those applicants who will select Dual National/Overseas Pakistani as their nationality at Step 1. Will click on MBBS first and then BDS program Radio Button to apply for NUMS Affiliated & attached colleges.

  Note: Candidate will set the preference for all affiliated colleges by clicking on the college name, attached colleges will be auto selected and upload the certificate of last attended institution confirming last two years of HSSC/12th grade from abroad. Click on **"SAVE PREFERENCES"** and click proceed to next step.

  - o **For Balochistan Domicile Only**: All those candidates who hold Balochistan domicile are required to provide some additional information & Documents according to the requirement.
    1. **Choose the Category** (Maximum two categories can be selected)
       - Open Merit – Baluchistan
       - Baluchistan Subsidized Category - Upload Required Documents
       - Wards of Law Enforcement Agency of Baluchistan – Upload Required Documents

After completing/providing all information as per required format click "SAVE & APPLY".

- *Step 5:* **Pay Fee :** Payment can be made via Debit/Credit card, Invoice or Internet/Mobile/OTC

  - ➢ **Payment via Debit/Credit card:** If Debit/Credit card option is used for payment please click "Pay Now", enter valid card number, card expiry & CVV & proceed by clicking on "Pay Now".

  - ➢ **Payment via Internet/Mobile/OTC:** If internet/Mobile/OTC option is used for payment click "How to Pay" to check payment process for online banking options. For more information "click here to see the list".

  Note: (Unique Consumer/ Kuickpay ID is used for payment through Internet banking & Bank counter).

  Candidates with dual nationality or overseas Pakistanis will have the option to pay the application processing fee for both open merit and foreign seats. They can choose to pay for either the open merit seat, the foreign seat, or both.

> ➢ **Payment via Invoice (Challan):** If Invoice option is used for payment click "Download Invoice" print the invoice (challan) and visit any nearest Askari bank to deposit invoice (challan).

Category of Seats	Regular Fee (PKR)	Late Fee (PKR)
Open Merit Seats	6,200/-	7,500/-
Foreign Seat	36,000/-	42,000/-
Processing Fee is Non-Refundable & Non-Transferable		

- *Step 6:* **Preview & Submit Application**: Once payment is successfully updated, candidate will render an undertaking before preview of application. After preview click on Submit Application for both open merit and foreign seat (where applicable)

Mandatory Documents:

Following are the **mandatory Original documents** required to be **scanned and attached** with **Application for Admission.**

Note: Matric/SSC and FSc/HSSC Certificate issued by BISE must be IBCC attested as per IBCC notification No F.7-1/IBCC/BISE/2023/210.

For Open Merit Seat:

a. Recent coloured passport size photograph of the applicant with blue background.

b. Valid CNIC/B-Form of the candidate.

c. Valid CNIC/ NIC/ NICOP of Father / Guardian.

d. Matric/SSC Certificate or result card issued by concerned BISE **(must be IBCC attested)** /Equivalence Certificate of O-Level issued by IBCC.

e. F.Sc/HSSC Pre-Medical result card issued by concerned BISE **(must be IBCC attested)** /Equivalence Certificate of A-Level issued by IBCC.

f. Transcripts of O Level, where applicable.

g. Transcripts of A-level, where applicable.

h. Result of MDCAT (NUMS)-2024 Result **(Held on Sunday, 01 September 2024)**

For Foreign Seat:

a. Recent coloured passport size photograph of the applicant with blue background.

b. Current valid NICOP/foreign passport of the candidate.

c. Current Valid NICOP/Passport of Father/Guardian.

d. **Candidate will render a certificate from the institution last attended confirming last two years of schooling from abroad.**

e. Matric/SSC Certificate or result card issued by concerned BISE or Foreign Institute **(must be IBCC attested)** /Equivalence Certificate of O-Level/10th grade etc., issued by IBCC.

f. F.Sc/HSSC Pre-Medical result card issued by concerned BISE or Foreign Institute **(must be IBCC attested)** /Equivalence Certificate of A-Level/12th Grade, etc. issued by IBCC.

g. Transcripts of 10th Grade/O Level, where applicable.

h. Transcripts of 12th Grade/A-Level, where applicable.

i. Result of **MDCAT (NUMS)-2024** (Held on Sunday, 01 September 2023) /**Valid MCAT (USA)**/**Valid UCAT(UK)**, where applicable.

For Baluchistan Seat (Additional Documents):

1. Baluchistan Subsidized Category
   a. Proof of Income (Salary, business, rent, pay slip, pension book)
   b. Certificate of income (for non-government personnel) duly signed by DC of respective district
   c. Domicile / Local Certificate
   d. Shahadat Certificate (In case of Shuhuda)

2. Wards of Law Enforcement Agency of Baluchistan
   a. Attested copy of Departmental Service / Retirement Certificate
   b. Balochistan Domicile / Local Domicile
   c. Shahadat Certificate (if applicable)

IMPORTANT

a. Applicants can apply by using desktop PC or laptop / Mobile phone.

b. **Applications shall be submitted through online portal only.** Hard copies are not acceptable.

c. Applications shall only be received through online portal. Print-out of application and paid fee voucher need not to be submitted to the University but should be kept for record.

d. Possession of CNIC is mandatory for students aged 18 and above at the time of admission.

e. Candidates having **O-Level/10th Grade and A-Level/12th Grade** Level etc. shall have to upload the **equivalence certificate issued by IBCC** at the time of submission of online application, otherwise their application shall be rejected.

f. **It shall be the sole responsibility of the candidate to submit complete application along with the required documents. The candidates cannot change application once submitted. Candidates are advised to be careful while filling the Online Application Form. In case of any deficiency, the University may reject the application without intimation to the candidate.**

g. The university shall cancel any provisional admission where the credentials of a student are not verified.

h. **Applications for improved results of FSc/HSSC/A-Level/12th Grade will be accepted via email at mbbsbds.admissions@numspak.edu.pk until 15 November 2024 only.**